



McDonald's 2009 KANGA CUP International Youth Football Tournament

12th-17th July 2009

Interstate Referee Handbook



2009 McDonald's KANGA CUP
International Youth Football Tournament – Referee Manual



1.0 Introduction & General Information

Welcome to the 2009 McDonalds Kanga Cup, on behalf of Capital Football I would like to thank you for your participation. With your support we are sure Kanga Cup 2009 will be a great success. Referees as always will play a critical role in the facilitation of the event and its success. I sincerely hope you enjoy and learn from the experience of refereeing at one of the largest youth football tournaments in the world. We have a busy week lined up as always with four rounds of matches being played per day at seven grounds around Canberra.

Locally we have approximately 75 referees registered for the tournament along with the 50 travelling referees from VIC, NSW, QLD and NZ as well as regional areas means we have 120 officials. We aim to provide coverage for as many matches as possible during the week. Group matches will be played Mon-Thu with finals played on Friday. Finals appointments will be done after consultation with referee coaches and the appointments officer.

I encourage all of you to take the opportunity to meet as many new people as you can during the week, enjoy some great football and be proactive in your development as a referee by working closely with our coaches. I look forward to seeing to seeing you all on the park.

Enjoy your refereeing



Adam Castle, Kanga Cup 2009 Referees Manager



1.1 Tournament Staff

Chairperson:	Rachel Harrigan
CEO:	Heather Reid
Event Director:	Sarah Body
Operations Manager:	Marcin Zygmunt
UC Hub Manager:	Melanie Luksa / Peter Burrows
Volunteer Coordinator:	Marcin Zygmunt
Referees Manager:	Adam Castle
Appointments Officer:	David Kurthi
Interstate Referees Coordinator	David Rowell
Disputes & Disciplinary Convener:	Alasdair Grocock
Administration:	CF Staff (6260 4000)
Grounds Supervisor:	Bernard Briggs

Key Contacts: Only use contact via mobile phone during Kanga Cup.

Name	Position	Venue	Contact
Adam Castle	Referees Manager	Roaming	0402 523 420 refadmin@capitalfootball.com.au
David Kurthi	Appointments Officer	Capital Football HQ	0418 585 078
David Rowell	Interstate Referees Coordinator	Roaming	0405 569 234
Henk Thijssens	Referee Coordinator	O'Connor Enclosed	0417 263 266
David Oner	Referee Coordinator	Uni of Canberra	Robert: 0418 173 147
Ross Jones	Referee Coordinator	Dickson	0412 990 435
Darren Quinlan	Referee Coordinator	Calwell	0416 949 416
Paul Jenkins	Referee Coordinator	Wanniassa	0400 436 369
David London	Referee Coordinator	Waramanga	0407 336 662

Other Contacts

Tournament Personnel

<u>Personnel</u>	<u>Position</u>	<u>Mobile</u>
Marcin Zygmunt	Volunteer Manager	0410 895 271
Bernard Briggs	Grounds Supervisor	0419 170 539
Melanie Luksa	UC Hub Manager	0415 451 498
Peter Burrows	UC Hub Manager	0449 166 311
Chris Gottaas	Media and PR Officer	0422 356 313



1.2 Background to the McDonald's Kanga Cup

The Kanga Cup is the most prestigious youth tournament of its kind to be currently operating within Australia. It's the largest of its kind in the southern hemisphere, and one of the biggest tournaments in the world. Winning a Kanga Cup is the most coveted prize in Australian youth football. The tournament is open to club, school, association or community based teams. It caters for male and female youth ranging from 10 years to 18 years of age.

The Kanga Cup provides an opportunity for participants to meet players from all over Australia as well as international visitors. Past participants have been from Australia, Chinese Taipei, Denmark, England, East Timor, Fiji, Georgia, Indonesia, Italy, New Zealand, China, Russia, South Africa, South Korea, the United States, and others.

Social and cultural exchange is encouraged between competitors throughout the tournament, and wide ranges of social activities are available for participants and officials making the tournament a "cultural festival of football".

1.3 Fields being used

CALWELL Playing Fields (9 fields)

Were St, Calwell

Monday to Thursday, 9am – 4:30pm

DICKSON Playing Fields (12 fields)

Antill St, Dickson

Monday to Thursday, 9am-4:30pm

WANNIASSA Playing Fields (12 fields)

Hyland Pl & Sternberg Cr, Wanniassa

Monday to Thursday, 9am-4:30pm

O'CONNOR Playing Fields & Enclosed (5 fields)

Pedder St, O'Connor

Monday to Thursday, 9am-4:30pm

WARAMANGA Playing Fields (10 fields)

Badimara St, Waramanga

Monday to Thursday, 9am – 4:30pm

UNIVERSITY OF CANBERRA (6 fields)

Allwoona St, Bruce

Monday to Thursday, 9am-4:30pm

FINALS

McKELLAR Soccer Centre (1 field)

Cnr William Slim & Owen Dixon Drs, McKellar

Friday, 9am-3pm

DEAKIN Playing Field (1 field)

Grose St, Deakin

Friday, 9am -7pm

UNIVERSITY OF CANBERRA (6 fields)

Allwoona St, Bruce

Friday, 9am- 3pm

WODEN Enclosed (1 field)

Ainsworth St, Phillip

Friday, 9am – 3pm

AIS Synthetic (1 field)

Leverrier Cr, Bruce

Friday 9am - 3pm



1.4 Referee Coaches/ Mentors

The list below contains the referee coaches and mentors. Some will be based at a specific ground whilst others will be free to roam. A coaches meeting will be held on the Wednesday evening to identify and appoint referees for finals fixtures. We will also meet at the seminar on Sunday 12th.

Henk Thijssens
David Oner
Ross Jones
Darren Quinlan
Paul Jenkins
David London
Jen Hollis
Paul Smith
Linda Arkininstall
Darren Quinlan
David Maskell
David Nolan
Norm Armstrong
Walter Kmet
Clive Mackillop

1.5 Referee Coordinators

Each venue will have a referee coordinator, it is the duty of the referee coordinator to direct referees to the correct fields, provide coaching, mentoring and feedback, physically fill blank appointments if possible, ensure referees have turned up and are prepared, represent Kanga Cup referees when necessary, liaise with the ground controller and collect match cards from all games. A Kanga Cup Official will then collect match cards from the referee coordinator at the conclusion of each match day. *Note: For finals matches we will use new venues with the exception of UC so referee coordinators or coaches assigned to group game venues will be assigned to new venues for the day of finals.

1.6 Appointments

Appointments will be published on the referee notice board on the Capital Football Referee website in the referee section <http://www.capitalfootball.com.au/site/refereelibrary.php> as well as at the referee change room at each venue. Appointments will be published online the night before each day's play. Appointments may be changed at any time so it is important to regularly check the appointments at your venue during the day. Referees who are also playing will only be appointed to venues where their team is playing during the day.

If you cannot fulfil your appointments for any reason you must contact the appointments officer immediately. Any referee who fails to fulfil an appointment without notice will be taken off all appointments for the duration of the tournament. Only contact by phone will be accepted please do not use email for Kanga Cup week. David Kurthi is the Kanga Cup appointments officer.

On arrival at your venue for the day please check in with the referee coordinator so they are aware you have arrived for your matches.



1.7 Referee Requirements

Requirements of Kanga Cup Referees

All referees must arrive at your venue thirty (30) minutes before your first appointed game and sign in with the Referee Supervisor by ticking your name on the appointments. If you are late for your appointment or fail to check in your games may be given to another referee.

Before kickoff referees must check the ID cards of all players listed on the match card to ensure that all players have a valid tournament ID card. . This can be done when the players walk onto the field or before the match while checking the player's equipment and uniforms.

Referees and Assistants must keep a full record of every game including goal scorers, any cards given and the names of fellow officials. Keep these records with you for the entire week in case they are required by the tournament administration.

Straight after your game completely fill in the match sheet including the score, goal scorers and cards given, and then get the signatures of both team managers. After the managers have signed the card, fill in the back of the match card. You should pick first, second and third places for the Player of the Tournament award (based on skill and fair play), and then give each team between 0 and 5 Fair Play points: 0-3 based on the conduct of the players and team officials and 0-2 based on the behaviour of the spectators. You should also write the full names of each of the officials on the match in the space provided.

Once the match card is complete hand it you the venue referee coordinator. If there are any send offs or serious incidents fill in the appropriate report immediately after your match (available from the referee supervisor) and return it to your referee supervisor.

Referee Uniforms and Equipment

Any official referee uniform may be worn at Kanga Cup matches, noting the following guidelines are met:

1. The shirt must have an official current national or state referee badge
2. The referee's uniform does not clash with either team
3. The referee team is dressed identically. If the referee needs to wear an alternative shirt so not to clash with teams the AR's must be dressed identically.

Referees should bring their usual equipment to all matches including whistle, cards, notebook, watch, coin and flags. Please also bring any alternate shirts you have. Referees should also keep a copy of this handbook and the Laws of the Game in their kit bag for reference.

You must keep your uniform clean and respectable for the whole tournament including tucking in your shirts and clean, polished and predominantly black boots.

Please note that matches must start and finish on time. The half time break for all games is five minutes maximum. No games have any injury or stoppage time added.



Match Details

Age Group	Numbers	Half Length	Ball Size
U10's (SSG)	7v7	20 mins	3
U11's (SSG)	9v9	20 mins	4
U12's	11v11	30 mins	4
U13's	11v11	30 mins	4
U14's	11v11	35 mins	5
U15's	11v11	35 mins	5
U16's	11v11	35 mins	5
U18's	11v11	35 mins	5

Payments for local referees and visiting referees not staying at the referee lodge will be made as quickly as possible after the tournament. Please allow up to 4 weeks for payments to be made.

Match Times

Group matches will be played at the following times.

9:30am/ 11:30am/ 1:00pm/ 2:30pm

Finals matches will be played at the following times.

9:00am/ 11:00am/1:00pm/3:00pm/5:00pm/ 7:00pm

Field Inspections

If you are inspected to the first game of the day at a field, please ensure you do a full field inspection, including all markings. If appointed to later games in the day please do a quick check of nets and corner flags.

If you find any sharps (ie needles, blades) on the venue grounds, get an assistant to remain with the sharp (to keep others away) and notify the Referee Coordinator or Ground Manager. Do not pick up the sharp yourself.

Laws and substitutions

Matches are to be played according to the 2009 FIFA Laws of the Game, with changes to game lengths, ball sizes and substitutions as permitted by the laws. The interchange rule applies in all divisions. Up to 16 players may be names on the match card, which may not be altered after kick-off.

Sanctions

When completing match cards and send off reports referees should use the following codes:

Yellow Card Codes

- Y1 is guilty of unsporting behaviour
- Y2 shows dissent by word or action
- Y3 persistently infringes the Laws of the Game
- Y4 delays the restart of play
- Y5 fails to respect the required distance when play is restarted
- Y6 enters or re-enters the field of play without the Referees permission
- Y7 deliberately leaves the field of play without the Referees permission.



Red Card Codes

R1 is guilty of serious foul play

R2 is guilty of violent conduct

R3 spits at an opponent or any other person

R4 denies the opposition team of a goal or an obvious goal scoring opportunity by deliberately handling the ball

R5 denies an obvious goal scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or penalty kick.

R6 uses offensive, insulting or abusive language and/or gestures

R7 receives a second caution in the same Match

Player's Equipment

Referees are expected to enforce Law 4 of the Laws of the Game. In particular referees should note:

- Shin guards must provide a reasonable degree of protection
- Undergarments sleeves must be the same colour as the main colour of the sleeve or shirt
- If beanies are worn they must be plain (no pom-poms etc), and the same colour for all team members.

Skins/ Thermal Gear/ Gloves/ Beanies

Skins/ Thermals for players are permitted as long as they are skin coloured or the same colour as the strips predominant colour. If a team is required to wear its away strip and players wear skins that are the same as their home strip this is acceptable. Skins that cover that are full length or cover the knee are not permitted. Gloves are also allowed provided that players of the same team wear the same colour. Referees may wear black skins only. Beanies and caps may be worn but must be plain black with no logos except for a referee badge.

Jewellery

No jewellery is permitted including rings and necklaces. The only exception is for medical bracelets and necklaces which have been appropriately taped and/or padded. Players will wear paper ID bands around their wrists, these have been introduced for security measures and to better identify players.

Uniform Clashes

If you decide that both teams playing in a match are wearing uniforms that are too similar, the team named second on the draw will be required to change. If that team does not have an alternate set of uniforms and the first named team refuses to change, speak to your referee coordinator. Bibs are an acceptable option.

Finals Matches

If your appointments note that your match is a final, it needs a result. If the game is drawn at the end of normal match time, teams should be given a two-minute break and then two ten-minute sessions of extra time should be played (with no break in between, just a quick swap of ends). If the result is still drawn at the end of extra time, hold kicks from the penalty mark to determine the winner. Read the *Procedures to Determine the Winner of a Match* in your law book if you are appointed to a final. If you have any questions please ask your referee supervisor or one of the referee coaches.



Abandoned games/ poor weather

If a team does not have seven or more players ready to start the game at the scheduled kick-off time, you may declare the match abandoned (not forfeited). Please discuss with your Referee Coordinator before making this decision, and provide a report to them immediately. If the weather is particularly bad, speak to your Referee Coordinator before deciding to abandon a game due to field conditions.

First Aid

First Aid services will be at all venues to help with injuries. If a player is injured, the coach or manager may call on them. If the medic decides that a player may not be moved due to the seriousness of their injury and that an ambulance must be called, the referee should declare the games suspended and speak to the referee supervisor immediately to decide how to proceed.

1.8 Interstate Referees

Referees travelling from interstate are staying at the Canberra Boys Grammar School on Monaro Crescent, Red Hill 2603. Referees are required to check in on Saturday 11th July and check out by 11am on Saturday 18th July. Guests are encouraged to bring a sleeping bag, although bedding is provided. Males and Females will be separated and the entire venue has been booked by Capital Football. The accommodation consists of a common room, dining hall and pool. Nothing is to be removed from the site and only guests staying at the venue are welcome. We will coordinate some activities for you to do in spare time.

Meals

We have contracted Alliance Catering to provide meals for the Kanga Cup Referees. Breakfast, packed lunch and dinner will be provided daily. Breakfast (cereals, toast, yogurt, fruit, bacon, sausages, beans, tomato, eggs, juices, tea, and coffee) will be served 6:30am to 7:30am daily. Please be packed ready to go **before breakfast** as we will be required to commence transport not long after.

Packed lunches (sandwich and wrap or roll with bakery item, fruit and juice) will be available to pick up at the conclusion of breakfast.

Dinner will be served between 5:30pm and 6pm (hot meal, bread, salad, desert, fruit, tea and coffee). Seconds available 20 mins after first serve. All meals will be served in the dining hall and late meals can be organised. If you have any dietary requirements please let me know ASAP. Guests are required to clear their own plates/ crockery and return them to the wash up area. No plates/ glasses/ mugs/ cutlery are to be removed from the dining hall.

Sat 11th	Sun 12th	Mon 13th	Tues 14th	Wed 15th	Thu 16th	Fri 17 th	Sat 18th
N/A	Breakfast @ 6:30-7:30	Breakfast@ 6:30 – 7:30	Breakfast@ 6:30 – 7:30	Breakfast@ 6:30 – 7:30	Breakfast@ 6:30 – 7:30	Breakfast@ 6:30 – 7:30	Breakfast@ 6:30 – 7:30
Some lunch provided at CGS	BBQ or Packed lunch	Packed lunch	Packed lunch	Packed lunch	Packed lunch	Packed lunch	Packed lunch
Dinner@5:30	Dinner@ 6:30	Dinner@ 5:30	Dinner@ 5:30	Dinner@ 5:30	Dinner@ 5:30	Dinner@ 5:30	N/A



Transport

We have 3x 12 seater mini buses to transport 50 interstate referees, thus it is critical you are on time and ready to be picked up as you are instructed. Referees with their own vehicles are allowed to take referees 18 or over with them only. Referees/ Coaches will be picked up from the accommodation each morning and returned at the end of the day.

Referee Lodge House Rules

During the week of the Kanga Cup all referees staying at the referee lodge are to abide by the following rules in conjunction with the Code on Conduct. Referees who break any rules may be removed from appointments or sent home as well as being reported to their local branch.

- Referees must follow directions and instruction of supervisors at the referee lodge at all times, Interstate Referee Coordinator David Rowell will be in charge, supported by Capital Football Staff and Senior Referees/ Coaches.
- Lights out in sleeping areas by 10pm
- No alcohol or offensive material is permitted at the accommodation at any time
- No smoking at the accommodation
- Referees under the age of 18 must stay under supervision at all times
- Be mindful of others who may wish to sleep or rest without loud noise or interruptions
- Referees over the age of 18 are free to spend their free time as they wish when not appointed to matches or attending official functions.
- You are representing yourselves, your federation and Capital Football, while we want you to enjoy yourself in Canberra we are here to facilitate this competition not to party. I would like to make it clear that offenders with poor behaviour will be dealt with harshly.

1.9 Kanga Cup Referee Code of Conduct.

Remember you are representing not only yourself but your association as well as Capital Football and the Kanga Cup, all referees visiting and local must demonstrate the upmost professionalism at all times. Referees who have acted unfavourably or have broken the code of conduct may be taken of all appointments or asked to leave the tournament.

- Referee to the best of your ability at all times with respect to the laws of the game
- Be punctual, prepared and well presented for all appointments
- Treat others the way you wish to be treated
- Show respect to all competitors, coaches, referees, volunteers and spectators
- Demonstrate good sportsmanship and fair play at all times
- Support, help and assist fellow referees and officials
- Display exemplary behaviour and language both on and off the pitch at all times
- Be a leader and role model for referee colleagues
- Cooperate with management, ground coordinators, referee coordinators and coaches
- Enjoy the experience and allow others to also do so



2. 0 Kanga Cup Events

Kanga Cup is a football festival and there is plenty on for all players, coaches, officials and spectators outside of matches.

Sunday 12th July, 10am

Referee Seminar at the AIS Theatrette: Compulsory for all Kanga Cup referees, no exceptions

Central Coast Mariners V CF President's XI

Official Opening Ceremony

The seminar will allow all referees (local and interstate) to meet one another whilst we outline and discuss the referees direction for the 2009 Kanga Cup. ACT State Coach Clive Mackillop will present a seminar along with other elite coaches. There will also be an opportunity for all referee coordinators and coaches to meet. At 1pm we will head to the AIS Athletics Track to watch the Central Coast Mariners tackle the ACT President's XI before we head to the AIS Arena for the official opening ceremony which all referees will take part in. We will arrive back at our accommodation for dinner at approximately 6:30pm.

Monday 13th – Friday 17th, 9am – 5pm, Kanga Cup Expo at The Hub, University of Canberra

At the UOC there will be a wide array of marquees, stalls, merchandise and much much more. Central Coast Mariners and Matildas will also be available for autographs and photos during lunch breaks.

Monday 13th, Greater Union Movie Night

Greater Union Manuka are holding a special movie night for Kanga Cup participants, tickets are \$7 and although we don't know what will be showing as yet, a movie will be a good way to relax after the first day of competition. We need to book though so confirm with me if you wish to attend.

Tuesday 14th, 7pm-9pm, Team Leaders Dinner

Referee coordinators and coaches will join other team officials at the University of Canberra Refectory to share a meal, drinks and entertainment with guest speakers including Canberra's Newcastle Jets player and Olyroo Nikolai Topor Stanley. This dinner is free to invited guests.

Wednesday July 15th, Moove to the Groove Disco/ Coaching Seminar

Disco, free entry for players and referees aged U16 from 7pm til 10pm at the AIS Arena.

Coaches Seminar, free seminar for coaches and managers by the Capital Football Coaching Director 7:30pm til 9pm at the AIS Synthetic Pitch.

Wednesday July 15th, Finals Appointments

Appointments Officer, referee coordinators and coaches meet to determine finals appointments. Venue/ time TBC.

Thursday July 16th, McDonalds Kanga Cup Awards Ceremony, 5pm, University of Canberra Refectory

On the eve of our finals team officials will come together to celebrate and recognise the achievements of tournament participants. This includes several annual referee awards.

Friday July 17th, Finals Football

Finals venues will be the University of Canberra, Woden Enclosed, Deakin Stadium, McKellar Stadium and the AIS. An exciting day of football is anticipated, all are encouraged to get down and watch some great football. Referee appointments for finals will be done after consultation with coaches and coordinators.

