

# CAPITAL FOOTBALL



## CF REGISTRATION REGULATIONS

# 2011

*CF has adopted the following Registration Regulations  
As at 1 February 2011*

# REGISTRATION REGULATIONS

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# REGISTRATION REGULATIONS

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## PART A

### 1. GENERAL

- 1.1. Capital Football referred to in these Regulations as '**CF**'
- 1.2. Football Federation Australia referred to in these Regulations as '**FFA**'
- 1.3. These Regulations apply to any club wishing to enter a team in any CF or Affiliated Body competition (referred to in these Regulations as '**Club**') and players who are registered with such Clubs (**Player**)
- 1.4. All Clubs must be registered with FFA in accordance with the National Registration Regulations referred to in these regulations as (**NRR**).
  - i) This may only be completed through the use of Prescribed Form NRR 02 – Application for Registration of Football Club.
  - ii) Any newly affiliated Club to Capital Football (CF) must complete and lodge this form to CF prior to the commencement of their respective inaugural season.
- 1.5. A Club must not field any person in any Match unless that person is registered with CF as a Player with that Club in accordance with these Regulations and the NRR.
- 1.6. In addition to any Sanctions set out in these Regulations a failure to comply with or a breach of these Regulations will amount to Misconduct and may result in a sanction or sanctions for Misconduct pursuant to the CF Disputes & Disciplinary Regulations, referred to in these Regulations as '**CFDDR**'
- 1.7. It is the Club's responsibility to ensure that a player's registration, re-registration and/or transfer forms have been correctly filled in and lodged with Capital Football by the relevant dates and times. CF is not responsible for any late, missing or incorrectly filled lodgements. Any player whose re-registration, registration and/or transfer forms have not been received per these regulations before a weekend fixture will be deemed an ineligible player. Any player who does not appear on the list of registered players provided by CF to clubs is deemed an ineligible player. CF in conjunction with FFA will maintain a complete list of all players registered with CF.
- 1.8. In the event of a player registration being found to be invalid due to an error on the part of Capital Football or its agent or by any other person or persons issuing a clearance for such a registration, and where the error was unknown to the player and to the club and in no way due to their actions, CF shall notify the player and the club that he/she is an unregistered player from that time. In such case no retrospective action may be taken against the player or the club provided that the player shall not play until such time as the player can be correctly registered.
- 1.9. Terms defined in the CF Constitution, Rules of Competition, FFA National Registration Regulations (NRR), and the CF Disputes & Disciplinary Regulations shall have the same meaning in these Regulations unless the context otherwise requires.

### 2. PLAYER STATUS

- 2.1 Players who are registered with a Club (Player) shall be classified as either Amateur or Professional Players as defined below:
  - (a) An Amateur Player is any Player that is not a Professional Player.
  - (b) A Professional Player is a Player who has a written contract with a Club, in accordance

with Part A Regulation 4.

2.2 The Status of each Player will be available on its on-line player registration database MFC (referred to in these Regulations as '**MFC**')

### 2.3 **Eligibility**

Subject to these Regulations:

- i) Amateur or Professional Players may play in the Men's Premier League (MPL) or Men's State League Division One (1);
- ii) Only Amateur Players may play in any other competition conducted under the auspices of CF

2.4 A Player may only be registered with one Club at any one time in accordance with the FFA National Registration Regulations (NRR) and Fédération Internationale de Football Association (**FIFA**) rules.

2.5 Any player found to have knowingly signed registrations for more than one club shall be considered an unregistered player and shall be subject to such penalties and/or sanctions as the CF sees fit. CF shall further investigate the circumstances surrounding the multiple registrations and shall determine if any action should be taken against the clubs involved. In the event of a player signing registration forms for more than one club, priority of registration shall be accorded to the club who earliest in time, all things being equal, obtained a player's signature to a valid registration form. Failure to comply with this regulation may result in such actions as determined by CF.

2.6 A Player registered as a junior with a Club may only participate in senior competition at that Club if the two Clubs are formally affiliated by way of a Memorandum of Understanding (Premier League), unless that Player's registration is cancelled in accordance with Regulation 4, Part B.

2.7 Payment of the appropriate CF player registration fee will apply each time a player registers for a club throughout the season.

2.8 No Club shall enter into any Contract or Service Agreement with any player which debars that player from playing or training with any approved Representative squad, nor shall any club actively prevent any player from playing or training with any such squad.

2.9 Subject to these rules, any player found guilty of having received an illegal fee or any similar inducement shall have his registration cancelled and shall be deemed to be an unregistered player from the date of his transfer and shall be subject to such penalty and/ or sanctions as the MLM sees fit. No club, official, or player shall directly or indirectly induce or attempt to induce a player of another club to leave the club for which he is registered. A breach of this Regulation shall be dealt with by Capital Football who shall upon conviction impose a minimum fine of \$100.00. In addition to the fine imposed, CF shall refuse to register for the club guilty of the infringement any player who it considers has been so induced. Public statements by either party and/or training with or playing trial or friendly matches shall be determined as an inducement within the meaning of this Regulation, unless the club has written consent of the club to whom the player is registered prior to the registered player training with or playing for the club.

2.10 The CF player registration fee may alter at any point during the season.

### 3. AMATEUR PLAYERS

- 3.1 An Amateur Player may not be paid for playing football or be paid or reimbursed for any expenses other than those set out in Part A Regulation 3.2 without affecting their amateur status.
- 3.2 Clubs may pay the following expenses to an Amateur Player; not exceeding the value of \$100 per week for;
- (a) Legitimate travelling expenses to participate in matches and attend training;
  - (b) Hotel expenses namely necessary meals during the day and overnight accommodation during the actual and necessary absence from home for the purpose of playing in matches;
  - (c) Player's equipment (excluding footwear and goalkeeping gloves);
- 3.3 Clubs must keep complete records of all such payments made to Amateur Players and provide these to CF upon request.

### 4. PROFESSIONAL PLAYER CONTRACT

- 4.1 All Every Professional Player shall have a written contract with a Club as per Prescribed form NRR 05 – Professional Player Contract (referred to in these Regulations as **Contract**).
- 4.2 The original of each Contract must be lodged with CF by the conclusion of the relevant Registration Period failing which a Professional Player may not play until the next Registration Period.
- 4.3 (a) A Professional Player and a Club may only enter into a Contract if:
- i) The Player does not have any current Contract with another Club; or
  - ii) The Player has a current Contract with a Club and the provisions of regulation 4.2 have been complied with.
- (b) Any Player or Club in breach of this rule will be guilty of Misconduct and any Contract purportedly entered into in breach shall not be valid.
- 4.4 All parties to a Contract must, initial each page of the Contract and any alterations or additions to the Contract and sign the Contract where indicated.
- 4.5 CF will provide a copy of the original contract to each Professional Player at the conclusion of the Registration Period.
- 4.6 CF will mail contracts to the nominated address on *Page 1* of the Professional Player Contract lodged to CF.
- 4.7 Each Club party to the contract will also receive a copy of the Professional Player Contract in the mail to the registered Club mailing address with CF.
- 4.8 CF will not provide copies of contracts via fax or email.
- 4.9 In the event a Player or Club requests a copy of their contract at any other time, the copy of the Professional Player Contract may only be mailed to;

- i) In the case of a Player; the nominated address on *Page 1* of the Professional Player Contract.
- ii) In the case of a Club; the registered Club mailing address with CF.
- iii) Alternatively, a Player or Club may collect the copy of the Professional Player Contract in person at the CF offices. A current and valid proof of identification must be provided to a CF staff member at the time of collection.

#### 4.10 **Terms of Contract**

- (a) The period of service shall be defined in the Contract and must be no less than the period from the date of registration until the end of the Season and subject to paragraphs (c) & (d) be no longer than 5 years.
- (b) In all cases a Contract shall end within 30 days of the end of the final season of that Contract.
- (c) All Professional Players registered with a Men's State League One (1) Club that is relegated at the conclusion of the season prior (or for any other Professional League Club that is demoted for any other reason) shall constitute termination of any existing Professional Player Contract.
- (d) Any Player in the above circumstance must complete a CF Change of Status Pro forma in accordance with Part A, Clause 11 of these regulations.

4.11 A Professional Player Contract may be renewed at any point during the season, provided the Professional Player Contract is lodged prior to the end date of the Player's current contract. Renewing a Professional Contract for a further season(s) does NOT register that Player for the following season(s).

4.12 A Professional Player Contract may be renewed at any point during the season, provided the Professional Player Contract is lodged prior to the end date of the Player's current contract.

4.13 CF shall not be a party to nor shall it be liable or responsible for any debts or other financial obligations incurred by any party pursuant to a Contract.

4.14 At the conclusion of the Contract, the Professional Player will be a free agent.

4.15 If the parties to a Contract agree to terminate the Contract before it expires, in the form of a Professional Player transfer, the maximum transfer fee (compensation) will be:

- (a) 50% of the total base salary which would otherwise be paid to that Professional Player during the remainder of the Contract within 30 days of the agreed date of termination of the Contract. For the avoidance of doubt, the Base Wage (Salary) is not inclusive of any match bonuses.
- (b) If a Professional Player enters into a Contract with another Club that Club must forward the agreed transfer fee to the CF within 30 days of entering into such Contract.
- (c) All three (3) parties involved in the transfer must complete Prescribed Form NRR 06 – Application for transfer or loan of a professional.

4.16 If the parties to a contract agree to terminate the contract before it expires and agree that no transfer fee will be set:

- i) The parties must complete prescribed form NRR 09 – Mutual Termination of Professional Player Contract.
- ii) The Player will then be deemed to be a free agent.

4.17 Agreement between Club and Player which are not recorded on the contract and which have not been deposited with CF shall be ignored by CF for the purposes of the Competition Rules and

these Regulations.

## 5. PLAYER REGISTRATION – GENERAL

5.1 CF registration periods and other key dates for season 2011 (referred to in these Regulations as **Registration Period**) will be as follows:

<u>League</u>	<u>Opening Date</u>	<u>Closing Date &amp; Time</u>
i) Men's League	5 January 2011	30 June 2011, 5.00pm
ii) Women's League	5 January 2011	30 June 2011, 5.00pm
iii) Junior League	1 February 2011	30 June 2011, 5.00pm

### Other Registration Dates

- iv) Final Date for a Player to Change Clubs (Including players from Interstate Clubs): 30 June 2011, 5.00pm
- v) Final Date to lodge an International Transfer Certificate (ITC) Request: 31 May 2011: 5.00pm
- vi) Final Date to De-Register a player: 30 June 2011, 5.00pm

5.2 (a) Subject to this rule a Player may register with a Club or any Club of another State Federation provided such registration is done in accordance with these Regulations or the registration regulations in the relevant state and/or division.

(b) During the period 5<sup>th</sup> January to 31<sup>st</sup> October each year (**Registration Period**), a Player is deemed to be registered for that period (subject to these regulations) and must abide by FFA's NRR which in particular covers player movements, registration status and eligibility.

- i) A Player may only be registered with one Club at any one time, unless exemption for Dual registration has been provided in accordance with Part A, Clause 5.3.
  - ii) A Player (Amateur or Professional) can register for no more than 3 clubs in Australia and may only play in matches for 2 of those Clubs.
- (c) CF may in its absolute discretion and only in special circumstances provide exemption for a Player to;
- i) Compete for a third Club during the period outlined in Clause 5.2 (b);
  - ii) Hold Dual Registration

5.3 Any application for a Player registration exemption is to be requested via the *Player Exemption Request Form*.

(a) Player registration exemptions can be requested in the case of one of the following;

- i.) A Club seeking dual registration for a Player;
- ii.) A Club wanting to register a Player outside of a designated registration period;
- iii.) A Club seeking registration on behalf of a Player for a third club in a single season;
- iv.) Any other reasonable request.

(b) A non-refundable \$30.00 administration fee will be charged to the Club for each Player Exemption Request, whether successful or non-successful.

(c) A Player registration exemption can only be requested via the Player's new club, or current club in the case of a Club requesting to register a Player outside of a designated registration period in accordance with Clause 5.3 (a) (ii).

(d) In the event of a request as outlined in Clause 5.3 (a)(i), (iii) or (iv), further documentation may be required from the Players current or previous Club for an exemption request to proceed.

(e) All paperwork is to be lodged to CF BEFORE the close of the registration period.

5.4 Where an amalgamation/merger takes place between two Clubs, the following shall apply to registered Players of such Clubs;

(a) No additional prescribed player registration forms are required;

(b) All current fines, suspensions or disciplinary action against such Players shall remain in force whether such Player continues with the amalgamated or merged Club or transfers to another Club.

5.5 If CF cancels or revokes a Club's registration with CF, or the Club becomes non-viable the following shall apply to all registered players of such Club (in this regulation referred to as the **Defunct Club**). This also applies to the cancellation/revocation of a **Team** from CF Competition;

(a) As from the date of cancellation/revocation, all players (Professional or Amateur) registered with the Defunct Club or revoked Team shall be deemed to be registered with CF;

(b) CF shall have the same rights in respect of the Transfer of such Professional Players, as the Defunct Club had until the date of cancellation/revocation and in those circumstances the Compensation Fee which would otherwise apply pursuant to Part A Regulation 4.8 will be set in accordance with the FFA National Registration Regulations (NRR);

(c) The Compensation Fee shall belong to CF and shall be distributed in the following order;

i.) To set off against any monies owed to CF by the Defunct Club.

ii.) To pay any monies owed to the players of the Defunct Club

iii.) To pay any monies owed to any other Club by the Defunct Club

(d) CF shall have the same rights in respect of Amateur Players changing clubs in this circumstance.

(e) The ability for an Amateur Player to change clubs outside the Registration Period will be solely at the discretion of CF.

5.6 A Professional Player may only be registered for a Club and such registration will only be valid

after all requirements set out in these Regulations have been satisfied and the Player's registration has been processed via MFC.

- 5.7 All Professional Players must have an original valid NRR 05 – Professional Player Contract lodged to CF, and in addition;
- (a) Professional Players with a current 8-digit FFA ID number wishing to register with a Club must register on line through the FFA Myfootballclub data base or complete Prescribed Form NRR 04 – Application for Registration of Professional Player (PDF Copy Form) and lodge this with the CF in accordance with Part B Clause 2.3 of these Regulations;
  - (b) Any Professional Player who has not been assigned an 8-digit FFA ID number wishing to register with a Club must apply for an FFA ID number through the Myfootballclub data base or complete the Prescribed Form NRR 04 – Application for Registration of Professional Player (quadruplicate carbon copy form) and lodge required copies with CF in accordance with these Regulations.
- In addition to Clause 5.7 (b) a copy of proof of age and identity, in the form of a Birth Certificate (or extract), a Driver's Licence or Passport.
- 5.8 A Visa Player may be registered as a Professional Player provided the registration is processed in accordance with Part B, Clause 8 of these Regulations.

## **6. PROFESSIONAL PLAYER TRANSFERS**

- 6.1 A Professional Player may only transfer to another Club:
- (a) Within the relevant Registration Period; and
  - (b) If the Player's Contract has expired or been terminated by mutual agreement; and
  - (c) All three parties concerned (the former Club, the Player and the new Club) agree and sign Prescribed Form NRR 06 – Application for Transfer or Loan of Professional Player
  - (d) The requirements of Part B Regulation 3 are complied with.
- 6.2 A Club wishing to engage the services of a Professional Player must inform that Player's present Club in writing prior to entering any negotiations with that Player. Any Club which breaches this regulation shall be fined.
- 6.3 Any person who directly or indirectly induces or attempts to induce a Professional Player to transfer to or sign a Contract with another Club prior to that Club complying with this Part A Regulation 6 shall be guilty of Misconduct and may be subject to the CFDDR.
- (a) In accordance with Article 10.5 and 10.6 of the NRR, at the point of lodgement of registration documents, the agreed transfer fee (as indicated on Prescribed Form NRR 06 – *Application for Transfer or Loan of Professional Player*) is to be paid through Capital Football, and is due within 30 days of the date a player is registered (lodging of player registration documents with CF).
  - (b) If the agreed fee has not been paid in full by 5.00pm on the 30<sup>th</sup> day since the player was registered, the player in question will be de-registered and will not be able to participate in any further matches until full payment has been finalised.
  - (c) Once full payment has been finalised, the player will then be re-registered.

## 7. TRAINING COMPENSATION

- 7.1 Clubs are entitled to compensation for the training and development of a Player (**Training Compensation**) only in the following circumstances;
- (a) When a Player is registered as a Professional for the first time and at that time the Player is 23 years of age or younger; or
  - (b) When a Professional Player is transferred to a Club of a different National Association and at the time of that transfer the Player is 23 years of age or younger; or
  - (c) When a former Once Professional Player returns to play in the A-League within 30 months of becoming an Amateur Player and the Player meets the criteria set out in Part A Regulations 7.1 & 7.3 (b).
- 7.2 To avoid doubt Training Compensation is not due in the following circumstances;
- (a) If the Club terminates Player's Contract without just cause;
  - (b) If on being transferred a Professional reacquires Amateur status;
  - (c) If the Player is transferred to an Amateur Club.
- 7.3 The amount of Training Compensation payable is as governed by FFA.
- 7.4 Training Compensation must be used by a Club to further train and educate Players.
- 7.5 When Training Compensation is payable;
- (a) The Player's new Club must pay the full amount to CF within 30 days of registration of the Player.
  - (b) CF will transfer that money to FFA who will distribute it to any Club with which that Player has been registered since he was 12 years of age on a pro rata basis based on the period of the Player's registration with each Club as specified in the National Registration Regulations.
  - (c) The registration Once details will be specified in the form of Prescribed Form NRR 07 – Player Passport supplied to FFA by CF
- 7.6 In accordance with Article 10.4 of the NRR, when Training Compensation is due for a player upon their registration, in accordance with Article 10.2 and 10.3 of the NRR; the set fee is due
- (a) The set fee is due within 30 days of the date a player is registered (lodging of player registration documents with CF).
  - (b) If the set fee has not been paid in full by 5.00pm on the 30<sup>th</sup> day since the player was registered, the player in question will be de-registered and will not be able to participate in any further matches until full payment has been finalised.
  - (c) Once full payment has been finalised, the player will then be re-registered.

## 8. AMATEUR PLAYER REGISTRATIONS

- 8.1 An Amateur Player may register for the first time in a season with any Club at any time during the season, subject to Part A, Clause 5.1 within the relevant Registration Period.
- (a) For the avoidance of doubt;
- (i) The registration fee may alter at any point during the season;
- (ii) An Amateur Player and Free Agent do not require any registration documents from the Club they were previously registered with the season prior.
- 8.2 Amateur players with a current 8-digit FFA ID number wishing to register for the same Club from the previous season must register on line through the Myfootballclub data base or complete Prescribed Form NRR 03 – Registration of Amateur Player. This form must be retained by the Club and be produced at the request of either CF or FFA.
- 8.3 Amateur players with a current 8-digit FFA ID number wishing to register for a different Club from the previous season(s) must register on line through the Myfootballclub data base or complete Prescribed Form NRR 03 – Registration of Amateur Player. This form must be retained by the Club and be produced at the request of either CF or FFA.
- 8.4 Any Player who has not been assigned a 8-digit FFA ID number must apply for an FFA ID number through the Myfootballclub data base or complete the Prescribed Form NRR 03 – Registration of Amateur Player (quadruplicate carbon copy form) and lodge it with CF accompanied by a copy of proof of age and identity, in the form of a Birth Certificate (or extract), a Driver's Licence or Passport, within 30 days of online registration via MFC.
- 8.5 The registration of an Amateur Player is effective from the date the registration is processed via MFC but is subject to a Club complying with Part A, Clause 8.2, 8.3 and 8.4 and subject to Part B Clause 1.3.
- 8.6 Failure to complete the process outlined in Part A, Clause 8.2, 8.3 and 8.4 will result in the Player being deemed un-registered as a result of which sanctions may apply to the Club in accordance with the CF Competition Rules.
- 8.7 An Amateur Player may be de-registered upon request from a Club in the form of a Player De-Registration Request Form in accordance with Part B, Clause 6 of these Regulations.

## 9. AMATEUR PLAYERS CHANGING CLUBS (DURING THE SEASON)

- 9.1 Unless otherwise stated in these Regulations an Amateur Player is free to move to another Club during the Registration Period as specified and in accordance with Part A, Clause 5.1.
- 9.2 The registration of such a Player (referred to in these Regulations as **Moving Amateur Player**) via MFC will be completed automatically once the following has been completed;
- (a) The Moving Amateur Player's present Club completes Prescribed Form NRR 08 – Cancellation of Amateur Registration which must be lodged with CF in accordance with Part B, Clause 4 of these Regulations.
- (b) The Moving Amateur Player's new Club completes Prescribed Form NRR 11 – Supplementary Registration (if required) which must be lodged with CF in accordance with

Part B, Clause 4 of these Regulations.

- (c) The Player's present Club may seek payment by the Player of any outstanding monies which the Player owes to the Club. Failure to pay any outstanding monies will not stop the player's re registration with the new club.

## **10. OVERSEAS CLEARANCES (INTERNATIONAL TRANSFER CERTIFICATE – ITC)**

- 10.1 An International Transfer Certificate (ITC) is required for non- registered players who wish to register with a Club but who;
  - (a) Are presently registered with clubs outside Australia or
  - (b) Do not hold an Australian passport.
- 10.2 The procedure for requesting an ITC is set out in Clause 7, Part B of these Regulations.
- 10.3 If an International Transfer Certificate (ITC) has not been received within 30 days after CF's request to FFA, CF may, in its complete discretion seek a provisional clearance from FFA which clearance may only be issued by FFA to CF.
- 10.4 No request for an ITC will be accepted by CF after the final date to lodge an ITC request as outlined in Part A, Clause 5.1 (b) (iii).
  - (i) No Request for an ITC will be accepted after the close of a registration period.
  - (ii) All ITC Requests must be made during a relevant Registration Period.
- 10.5 If an ITC is issued after the close of the Registration Period the Player may be registered outside a Registration Period.
- 10.6 No Overseas Player may participate in any match, be it an CF competition fixture or 'friendly' match until an International Clearance Certificate (ITC) has been received by CF and the player has been registered in accordance with these Regulations.

## **11. REACQUISITION OF AMATEUR STATUS (CHANGE OF STATUS)**

- 11.1 Subject to these Regulations a Professional Player may change their status to an Amateur Player by completing the Change of Status Proforma issued by CF.
- 11.2 A Player who has been registered as a Professional Player with CF, the A-League or any other State Federation will only be classified as an Amateur Player until 30 days from the day on which the Player last was last fielded in a match with the Club at which he was classified as a Professional Player, as defined in Part C of these Regulations.
- 11.3 A Player cannot participate in any match, be it a CF competition fixture or 'friendly' match until the 30 days, in accordance with Part A Regulation 11.2; has elapsed as determined by CF and in addition, the player has been registered with the new Club in accordance with these Regulations.
- 11.4 All Professional Players registered with a Club that is relegated at the conclusion of the season prior shall constitute termination of any existing Professional Player Contract.

- 11.5 Any Player in the above circumstance must complete an CF Change of Status Pro forma in accordance with this Clause 11.
- 11.6 No Compensation is payable on the reacquisition of Amateur status.
- 11.7 If there is any reason to doubt a Player's status as an amateur once regaining this status and playing for an Amateur Club, the club with which the Player was last registered as a Professional Player may ask CF to investigate the matter. CF may, in its absolute discretion, determine what if any action is to be taken in response to such a request.

## **12. TERMINATION OF PLAYING ACTIVITY**

- 12.1 A Professional Player who stops playing competitive football shall remain registered for a period of 30 months from the end of the season in which the Player stopped playing competitive football.
- 12.2 Upon expiry of a Professional Player's Contract his Club may not claim any compensation for such a Player. Upon expiry of the contract, the Player is deemed a free agent.
- 12.3 Nothing in these Regulations shall prevent any Player from moving to another Club in a purely non-playing capacity.
- 12.4 If a non-playing Professional:
- (a) Wishes to resume playing football as a Professional Player; and
  - (b) Registers for a new Club; and
  - (c) Satisfies Part A Regulation 7.1 (c);
- that Player's former Club may be entitled to Training Compensation.
- 12.5 Other than as set out in Part A, Clause 7 a non-playing Professional's former Club is not entitled to Training Compensation.

## **13. CONTRACT DISPUTES**

- 13.1 All differences between a club and a player in respect of any condition or conditions of a Contract or Service Agreement entered into between them or as to the interpretation thereof, shall be referred by either the club or the player forthwith to Capital Football for determination.
- 13.2 A currently contracted Professional Player may be provided exemption to register outside a registration period if the Player has lodged a grievance (for a Contract Dispute) with Capital Football (CF) prior to the closing of any relevant registration period. Any Player exemption request must be made in accordance with Part A, Clause 5.3 of these Regulations.

## **14. LOAN PLAYERS**

- 14.1 Loaning of a Player to another Club (**Loan**) is permitted only for Professional Players between Clubs in the Men's or Women's Premier League and Men's State League Division 1.

- 14.2 A Loan is subject to the same rules that apply to the transfer of a Professional Player with the following additional rules;
- (a) The minimum period of a Loan (**Loan Period**) is the time between two registration periods, as specified in Part A Regulation 5.1;
  - (b) A Loan continues in force until the expiry of the Loan Period or if it is terminated earlier in accordance with the terms of the Loan or these Regulations;
  - (c) A Club may not transfer or loan a Player who is on Loan to a third Club without the written authorisation of the Player and the Club that released him;
  - (d) On expiry or termination of the Loan, the Player's registration reverts back to the Club which loaned the Player out.
- 14.3 A Club may contract two (2) players on Loan. There is no restriction on the amount of players of a Club that can be loaned out.
- 14.4 To complete a loan the following completed documents must be lodged with CF;
- (a) Prescribed Form NRR 06 – Application for Transfer or Loan of Professional Player.
  - (b) A loan agreement in the form of a loan contract; Prescribed Form NRR 05 – Professional Player Contract – Loan Player.
- 14.5 The Loan of an International Player must occur within the Registration Period and will require an ITC in accordance with Part A, Clause 10 of these Regulations.
- 14.6 The Loan of an Interstate Player must occur within the Registration Period and must be done in accordance with this Clause 14.
- 14.7 Clubs must notify CF in writing of an early termination of a Loan;
- (i) Between their Club and Loan Player; in the form of NRR 09 – Mutual Termination of Professional Player Contract.
  - (ii) Between a Loaned Player and the Loan Club; in the form of a letter indicating so.

## 15. DUAL REGISTRATION

- 15.1 A Player can be registered with only one Club at a time.
- 15.2 A Player registered with CF can play only for the Club nominated by that Player unless the Player is playing:
- (a) For a representative team,
  - (b) For an A-League Club as a replacement Player or is an A-league Player on loan to a Club or Institute in accordance with A-League competition rules;
  - (c) For a Futsal Club for which that Player is also registered;

- (d) For a school team that is not a Club;
- (e) In a benefit, , testimonial or charity match if that Player has written permissions from CF or FFA as the case requires;
- (f) In a trial match provided the Player has his Club's written permission and plays no more than 2 trial matches or such other number of matches as may be specified in competition rules; or
- (g) Any other exceptional circumstances approved by CF or FFA in its absolute discretion.

15.3 Representative squads from affiliated leagues playing in CF competition do not need to be registered with CF; however they must be registered with a club in an affiliated league.

## **16. TOURS (DOMESTIC AND OVERSEAS)**

- 16.1 A Tour may consist of, but is not limited to, a one-off exhibition match, a series of friendly matches or a tournament.
- 16.2 Any Tour undertaken by a Club must be sanctioned by CF. Clubs should be guided by and adhere to the Capital Football Visiting Teams policy. This applies to both Domestic and Overseas (international) Tours. For overseas Tours, sanction MUST also be provided by FFA.
- 16.3 Clubs in A.C.T. and surrounds play under the jurisdiction of CF in the defined geographical area. Where a Club wishes to play outside this area of jurisdiction, a Club must seek approval from CF.
- 16.4 Tours to another country must also be sanctioned by CF and in addition by FFA as a Club is leaving the jurisdiction of FFA.
- 16.5 For a Domestic Tour to be sanctioned, the request must be completed and submitted to CF at least 3 weeks prior to the Domestic Tour, with the following;
  - a) Name, Club and FFA ID number for all Players travelling
  - b) Invitation /correspondence from the interstate club hosting the match /tournament
  - c) If the Tour involves more than one match, a schedule of matches or tournament draw
  - d) For Tours involving minors, contact details for all adults travelling as coach, team manager or supervisors.
  - e) For Tours involving minors, a Working With Children Check (WWCC) proof for all adults travelling
- 16.6 For an Overseas Tour to be sanctioned, the Overseas Tours Form needs to be completed and submitted to CF at least 8 weeks prior to the Overseas Tour, with the following:
  - a) Name, Club and FFA ID number for all Players travelling
  - b) Invitation /correspondence from the international club /association hosting the match/ tournament
  - c) If the Tour involves more than one match, a schedule of matches or tournament draw

- d) Contact details for all travelling party, such as the Coach, team manager or supervisors.
- e) For Tours involving minors, a Working With Children Check (WWCC) proof for all adults travelling
- f) An Insurance Certificate of Currency (Proof of Insurance for all Participants)
- g) Approval letters from the Players Club, if necessary
- h) List of accommodation & mode of travel for Tours through multiple cities, including dates

16.7 Domestic Tour Applications received within 3 Weeks of Departure will be charged a \$50.00 administration fee.

Overseas Tour Applications received within 4 Weeks of Departure will be charged a \$100.00 administration fee.

For clubs that fail to complete the process for a Tour to be sanctioned, the following will apply;

- i) A Fine of 10 Penalty Units for each team for a Domestic Tour
- ii) A Fine of 20 Penalty Units for each team for an Overseas Tour

## **17. REGISTRATION OF COACHES, MANAGERS AND OFFICIALS**

17.1 Coaches, managers and officials of Premier League teams must register with Capital Football each season.

## **18. SCOPE OF CAPITAL FOOTBALLF REGISTRATION REGULATIONS**

Where these rules are silent on any particular aspect of the game, then all Clubs shall first have regard to the NRR, then to the FFA Statues, By-Laws and Regulations, then to the CF Rules of Competition, Regulations and By-Laws and where applicable the Asian Football Confederation (AFC), and then to the latest rules of the game as published by FIFA.

# REGISTRATION REGULATIONS

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## PART B

### 1. LODGING OF REGISTRATION DOCUMENTS WITH CAPITAL FOOTBALL

- 1.1 Once a Player has been registered via MFC and is registering with FFA for the first time in accordance with Part A, Clause 8.4 and Part B Clause 5 of these Regulations, all registration documents must be signed, fully completed and lodged with CF within 30 days of online registration for validation if the FFA ID number to occur.
- 1.2 All registration documents must be lodged with CF by no later than 5.00pm on the last day of the relevant Registration Period.
- 1.3 After the following dates:
  - a) Men's Premier League – week beginning 25<sup>th</sup> April, 2011
  - b) Men's State League (inc Masters) – week beginning 11<sup>th</sup> April, 2011
  - c) Women's Premier League – week beginning 28<sup>th</sup> March, 2011
  - d) Women's State Leagues – week beginning 4 April, 2011
  - e) Junior Leagues (including SSG)– week beginning 2<sup>nd</sup> May, 2011

in order for registration documentation for a Player to change Clubs during the season to be processed prior to a weekend fixture, all such documents together with payment of any relevant fees must be lodged with CF by 5.00pm on the Wednesday before the fixture or if delivered via fax or e-mail by no later than 10.00am on Thursday.

- 1.4 All registration documents lodged after this time will be processed by CF the following week.
- 1.5 All registration documents lodged with CF require the player's FFA ID (8-digit) number to be used, in accordance with the NRR. The FFA ID number is the primary reference for identifying players and is used in any official documents produced by CF and or provided to CF.
- 1.6 It is the responsibility of the club to ensure that registration documents are signed and stamped (if applicable) by recognised club officials and committee members. CF will not accept any registration document signed by an unauthorised club member or without a Club stamp.
- 1.7 In all cases payment of all relevant fees must be made at the time of lodging registration documents with CF as required by these Regulations (whether on-line or hard copy) if applicable
- 1.8 It is the responsibility of the club to verify that all information submitted is true and correct.
- 1.9 CF retains the right to refuse processing of registration documents if any of the above has not been completed in accordance with this Clause 1, Part B of these Regulations.

### 2. REGISTRATION OF PLAYERS WITH A CURRENT 8-DIGIT FFA ID NUMBER

#### *Amateur Players*

- 2.1 For all Amateur Players to renew a current Player's registration a Club must;

- a) Use MFC to process the Player Registration after the player has registered online, or;
- b) In the case of an Amateur Player with a current 8-digit FFA ID number, complete the CF Prescribed Form NRR 03 – Registration of Amateur Player which must be retained by the Club and be available upon request by CF or FFA

2.2 In the case of an Amateur Player changing Clubs from a season prior and registering for the first time in a season, a Club must;

- a) Use MFC to process the Player Registration after the player has registered online, or;
- b) In the case of an Amateur Player with a current 8-digit FFA ID number, complete the CF Prescribed Form NRR 03 – Registration of Amateur Player which must be retained by the Club and be available upon request by CF or FFA

### ***Professional Players***

2.3 For all Professional Players; to renew a current Player's registration a Club must lodge with CF

- (i) Prescribed Form NRR 04 – Application for Registration of Professional Player (PDF Copy form), and;
- (ii) Prescribed Form NRR 05 – Professional Player Contract (if applicable), and;
- (iii) Use MFC to process the Player Registration after the player has registered online.

## **3. PROFESSIONAL PLAYER TRANSFERS**

3.1 To register a Professional Player who wishes to transfer before the commencement of the season, a Club must submit the following to CF;

- a) Prescribed Form NRR 04 – Application for Registration of Professional Player, and;
- b) Prescribed Form NRR 05 – Professional Player Contract;

*and one of the following;*

- c) Prescribed Form NRR 06 – Application for Transfer or Loan. This form must be completed by all 3 parties (former Club, Player and new Club) and the Player's Parent/guardian (if applicable). The form must be signed by the relevant parties and stamped by the former Club and new Club using a club seal. This form is only to be used in the event there is an agreed transfer fee in place.

OR

- d) Prescribed Form NRR 09 – Mutual Termination of Professional Player Contract. This form must be completed if a Professional Player is currently under Contract and the Player's former Club does not wish to seek compensation in the form of a transfer fee. This form must be signed and stamped with a club seal by the former Club and the Player and Parent/guardian (if applicable).

3.2 To register a Professional Player who wishes to transfer during the season all of the provisions of Part B Regulation 3.1 above apply with the exception that in place of Prescribed Form NRR04 as

required in Part B Regulation 3.1(a), Prescribed Form NRR 11- Supplementary Registration is to be completed and lodged with CF together with all other necessary documents.

- 3.3 For a Professional Player to change to amateur status upon being transferred during the season the following documents must be lodged to CF;
- a) Prescribed Form NRR 11 – Supplementary Registration;
  - b) CF Change of Status Pro forma;
  - c) Prescribed Form NRR 09 – Mutual Termination of Professional Player Contract.
- 3.4 No compensation is payable on the reacquisition of Amateur status.
- 3.5 There is no provision for Professional Transfers to occur via MFC.
- 3.6 Upon receipt of all required documentation CF will change status of player on MFC. New club will then be able to process players' registration through MFC.

#### **4. AMATEUR PLAYER CHANGING CLUBS DURING THE SEASON**

- 4.1 For an Amateur Player to change Clubs during the season, the following documents must be lodged to CF, in accordance with Part B, Clause 1, prior to the registration being processed via MFC by CF staff;
- a) Prescribed Form NRR 08 – Cancellation of Amateur Registration. As the case requires; this form must be signed and stamped using a club seal by the former Club and Player or parent/guardian if applicable;
  - b) Prescribed Form NRR 11 – Supplementary Registration. This form must be signed by the new Club and Player or parent/guardian if applicable.
- 4.2 The previous will receive an email confirmation that the Player has now registered with the new Club once the Registration has been processed via MFC.
- 4.3 If the former Club refuses to sign Prescribed Form NRR 08 – Cancellation of Amateur Registration, the new Club or Player may lodge this form to CF. CF will hold the paperwork for a period of 7 days at which point the cancellation of amateur registration with the former Club will take effect.
- 4.4 Without the above forms lodged to CF; the registration will not be processed via MFC.
- 4.5 A Player cannot participate in any Match for their new Club until, in accordance with Part B Regulation 4.3 and 4.4; the player has been registered in accordance with these Regulations.
- 4.6 Upon receipt of the completed documentation CF will change status of player on MFC. New club will then be able to process players' registration through MFC.

#### **5. NEW PLAYER REGISTRATIONS (FOR PLAYERS WITHOUT AN FFA ID NUMBER)**

This section applies to all Players who are registering with FFA for the first time or for Player's that have not been assigned an 8-digit FFA ID number in previously.

## ***Amateur Players***

5.1 For all Amateur Players, Players must first search MFC data base to confirm existence via MFC;

a) If the Player does not appear on MFC, the Player can process a “New Player” record via MFC, such Player’s will be deemed as “New Players” and can register for their nominated Club by undertaking the online registration process through MFC.

**Note:** Once the Player has registered online the club registrar can then process the Players’ registration making the Player active in MFC.

b) If a Player record appears in the system, he/she can register as per Part B, Clause 2.

c) If any player has not registered on line but has completed the Prescribed Form NRR 03 – Registration of Amateur Player form the Club.

5.2 Once the above has been completed; the following documents (where applicable) must be lodged to CF within 30 days of online registration the Yellow and White copy of Prescribed Form NRR 03 –Registration of Amateur Player (quadruplicate carbon copy form). This form must be fully signed and completed by the Club and Player or parent/guardian if applicable.

A Photocopy of proof of age and identity in the form of either a Birth Certificate (or Extract) or Drivers Licence or Passport should be retained by the club and produced if required by FFA or Capital Football.

5.3 Should the registration details for a Player be incorrect on the CF database, the current club must advise the CF in writing of any amendments that need to be made. A new Player record should NOT be added for the player.

## ***Professional Players***

5.4 To register a new Professional Player a Club must lodge with CF;

(i) Prescribed Form NRR 04 – Application for Registration of Professional Player (PDF Copy form), and;

(ii) Prescribed Form NRR 05 – Professional Player Contract;

(iii) Photocopy of proof of age and identity in the form of either a Birth Certificate (or Extract), Drivers Licence or Passport.

## **6. AMATEUR PLAYER DE-REGISTRATIONS**

6.1 An Amateur Player may be de-registered upon written request from a Club in the form of a Player De-Registration Request Form within six (6) weeks of an active online registration via MFC. After this point; an Amateur Player may not be de-registered. There is no fee for a deregistration request within this period.

6.2 Upon request by a Club once an Amateur Player is deregistered CF may, in its complete discretion, refund all or part of the registration fee for that Player.

6.3 The following administration fees will apply to each Amateur Player de-registration received outside of the period stated in Part B Clause 6.1;

(a) A \$25.00 administration fee will apply to all Amateur Player de-registrations for all Mens

and Women's League players

(b) A \$10.00 administration fee will apply to all Junior League Players

6.4 For the of avoidance of doubt, de-registration requests do not apply to Professional Players

(c) A \$25.00 administration fee will apply to all Amateur Player de-registrations for all Mens and Women's League players

(d) A \$10.00 administration fee will apply to all Junior League Players

## 7. OVERSEAS CLEARANCES (INTERNATIONAL TRANSFER CERTIFICATE – ITC)

7.1 This section applies to all players including players who are permanent residents or citizens of Australia whose last registration (current or otherwise) is held with an overseas club (**Overseas Players**). For specific visa information and/or restrictions on overseas players, please refer to Part B Regulation 8 below.

7.2 Clubs wishing to register an Overseas Player must provide CF with the following information in relation to such players via the International Transfer Certificate (ITC) Request form. This form may be lodged to CF via fax, e-mail or in hard copy:

(a) Name and Date of Birth

(b) Name and location of previous overseas club

(c) Previous overseas residential address

(d) Current Status (Amateur or Professional)

(e) Nationality and Citizenship Status with Australia

(f) Basic Visa Information – Name and Type

(g) Any other relevant documentation from the Overseas Player's club, preferably in English (or translated), or any immigration advice.

(h) Additional paperwork required for players last registered in the United States of America and Croatia required by those National Associations details of which can be obtained from the CF.

7.3 When lodging the above ITC Request form, a signed and completed copy of the Player's NRR 03 or NRR 04 Player registration form must be lodged to CF, if the Player is in Australia at the time of the request being made.

7.4 In addition to the above documentation (Clause 7.2 and 7.3) the following is required for an ITC for a minor (under the age of 18);

(a) Letter from Parents stating that your family has moved to Australia (i.e. for work) or

(b) If the Player Name is here on an exchange program;

i. A letter from the Parents indicating this

ii. A letter from the Host Family indicating this

(c) A letter from Parents employers stating that a Parent is employed in Australia

(d) A copy of a utilities bill proving that the Players family are living in Australia

(e) Letter from School stating the Player is enrolled in a school in Australia or on exchange

- 7.5 Any Player must not be registered via MFC until an ITC has been issued to CF, by FFA.
- 7.6 All documentation in relation to Overseas Clearance Requests must be presented to the CF via fax, email or hard copy as there is no provision for Clearance Requests to be transacted via MFC.
- 7.7 Once the information specified in Part B Regulation 7.2 has been forwarded to CF, CF will forward an International Clearance Request to FFA seeking the player's release from the Overseas Club and/or International Association.
- 7.8 No Overseas Player may participate in any match, be it a CF competition fixture or 'friendly' match until an International Clearance Certificate (ITC) has been received by CF and the player has been registered in accordance with these Regulations.
- 7.9 If an ITC has not been received after 30 days from when the request was forwarded by FFA to the relevant National Association, CF reserves the right to seek a Provisional ITC from FFA. A Provisional ITC may only be issued by FFA.
- (i) A Provisional ITC will become permanent after 12 months unless information to the contrary becomes known

An ITC cannot be issued direct to CF from the Players former Club, former Regional Governing

- 7.10 Body or National Association. All ITC's must be issued to CF through FFA.

## **8. VISA PLAYERS**

- 8.1 This section relates to Overseas Players other than permanent residents or citizens of Australia (**Visa Player**).
- 8.2 Please note that player limitations will apply (see below), depending on the status of the Club with whom the Visa Player wishes to register and/or the visa type which has allowed the individual to enter the country.
- 8.3 All Federal Laws, in respect to maintaining a valid Visa and Employment Law must be strictly adhered to by all parties.
- 8.4 No Visa Player may take the field of play unless he or she has been registered in accordance with these Regulations.

**Note: the following information is subject to change without notice.**

- 8.5 Visa Types & Quotas for all Levels of Competition are as follows;

(a) **Men's Premier League (MPL) Clubs and Men's State League One (1) Clubs**

- (i) Professional Visa Players permissible –a maximum of four (4) Visa Players per Club who hold the following visa and provided the requirements of Part B Clause 8.6 below are met:
- #457 - Business Visa (Long Stay / Work Permitted) Form 1066 & Form 1196
- (ii) Amateur Visa Players permissible – unlimited number of Players per Club who hold a valid Visa to be in Australia

**(b) All other Men's State League Divisions, Juniors, Masters League Clubs, Women's Premier League (WPL) Clubs and Women's State League Clubs**

- (i) Professional Visa Players permissible – No Professional Visa Players are permissible.
- (ii) Amateur Visa Players permissible – Unlimited number of Visa Players per Club who hold a valid Visa to be in Australia.

**8.6 Business Visa #457 (Long Stay) Application and Information**

**(a) To apply for a Business Visa #457 (Long Stay):**

- (i) The application may be made while the Player is off shore (out of Australia) or onshore (in Australia). If an application is made while the Player is onshore, the Player must hold a qualifying Visa to be in Australia at the time.
- (ii) If a Player is on a Bridging Visa awaiting approval for the Business Visa 457 (Long Stay), the Player may register to play for a Club as an Amateur and then register as a Professional once the Business Visa 457 (Long Stay) has been approved and any relevant documentation has been forwarded to CF in accordance with this Clause 8.6.
- (iii) The Player must complete Department of Immigration and Citizenship (DIAC) Form 1066
- (iv) the Player must have a chest x-ray and full medical examination.
- (v) the Club (sponsor) must complete DIAC Form 1196
- (vi) To register the Player as a Professional Visa Player, once the Business Visa 457 (Long Stay) has been approved, the following documents need to be lodged to CF;
  - 1.) An original prescribed form NRR 05 – Professional Player Contract – Visa Player supplied by CF, signed by both the Club and Player.
  - 2.) Prescribed Form NRR 04 – Application for registration of Professional Player signed by both the Club and Player
  - 3.) A photocopy of the Players Passport
  - 4.) A photocopy of the Visa Approval
- (vii) The Club must provide a financial statement for the last financial year (profit and loss) to DIAC.
- (viii) A letter of support from the Club's current coach must be provided to DIAC
- (ix) The Club (Sponsor) must provide evidence that the applicant can provide coaching and offer expertise to the grassroots participants of the game
- (x) The Minimum employment period is one (1) year and the maximum employment period is 4 years. Also there must be a probation period for a minimum of three (3) months.

(xi) The Club is deemed to be the sponsor and will be responsible for 100% of all food, housing and medical expenses of the Player.

(xii) The minimum wage must be the set minimum as advised and adjusted by DIAC from time to time. All payments must be specified in the Professional Player Contract – Visa Player.

(b) If applicable, an ITC must be requested and issued in accordance with Part B Clause 7.

(c) The Club (sponsor) must notify CF and provide an approval number once the Visa has been granted.

(d) At the end of the Contract, both through expiration or mutual termination, the Player must return home, and the Club (sponsor) must inform DIAC and CF in writing accordingly.

(e) At the end of the contract period, the Player will be deemed a free agent and the club cannot seek compensation.

(f) The Player cannot transfer to any other Club, whilst he is under Contract.

(g) Provided the Club gives CF prior written approval on each occasion a Visa Player may leave Australia and return multiple times during the Contract.

8.7 If a Club requires a letter of endorsement for a Visa Player from CF as the State Governing Body, it must request this in writing to the CF.

## **9. TOURS (DOMESTIC AND OVERSEAS)**

9.1 Once a Domestic Tour has been sanctioned, in accordance with Part A, Clause 16.4, CF will notify the state body of where the Tour is taking place of the sanction provided to your Club.

9.2 Once an Overseas Tour has been sanctioned by CF, FFA must also sanction the Overseas Tour. Upon sanction being communicated by CF to FFA, FFA will then notify the national association of the country where the Tour is taking place of the sanction provided to your Club.

9.3 If for any reason a Domestic or Overseas Tour is not sanctioned by CF, CF will notify all relevant parties in writing of the outcome. A Club will be in breach of these Regulations if the Tour continues without sanction provided by CF.

# REGISTRATION REGULATIONS

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## PART C

### 1. DEFINITIONS

**Amateur:** Any Player that is not a Professional.

**Cancellation of Amateur Registration:** When a Player changes Clubs during the season, the first step in the process is to cancel their existing registration with the former Club, through the use of NRR 08 – Cancellation of Amateur registration form.

**Carbon Copy NRR 03 Form (*quadruplicate form*):** A version of the NRR 03 – Amateur Player Registration form to be used when allocating a player with an FFA ID number. To be used for all new players registering for the first time with FFA.

**Club:** Any club registered with CF and FFA in accordance with these Regulations from time to time.

**Club Official:** Any person involved with the administration, management or organisation of a Club (whether paid or unpaid), including employees, contractors, consultants, officers and directors and representatives.

**Competition Administrator:** The entity responsible for the conduct and staging of a Competition.

**Contract:** A law-binding, written agreement between a Professional Player and a Club which outlines the responsibilities of both parties, in the form of NRR 05 – Professional Player Contract.

**DIAC:** Department of Immigration and Citizenship- the government department that handles Visa, Immigration and Citizenship matters.

**De-Registration:** The termination of a Player's registration, rendering them ineligible to play in any CF competitions.

**Dual Registration:** The process of registering and participating for two Clubs at the same time. Can only occur if an exemption is granted by CF and FFA.

**Exemption:** A ruling made by CF which gives a Player permission to perform an action which is otherwise prohibited by the registration regulations.

**Field** means to record a player's name on the Match Record and "Fields" and "Fielded" shall have correspondence meanings

**Fixture** means a game of Football sanctioned by CF as part of a competition.

**FFA (Football Federation Australia):** Football Federation Australia, the Australia member of FIFA and responsible for the administration and promotion of football throughout Australia.

**FFA ID number:** A Player's national registration number which is to be used on all forms and paperwork provided by CF and FFA.

**FFA Statutes:** FFA's statutes as promulgated by FFA from time to time, including its constitution and by-laws and rules and regulations and policies and procedures.

**CF (Capital Football):** Capital Football, an affiliate of Football Federation Australia, responsible for the administration and promotion of football throughout A.C.T.

**CF Registration Regulations:** The set of rules that govern the registration process throughout the whole of A.C.T.

**FIFA (Fédération Internationale de Football Association):** The association responsible for the organization, administration and promotion of football throughout the world.

**FIFA Statutes:** The statutes and accompanying standing orders and regulations promulgated by FIFA from time to time, including the Regulations for Status and Transfer of Players.

**Free Agent:** A Professional Player is a *free agent* once their Professional Player Contract has expired. A Free Agent means the player is free to register for a Club of their choice. All Amateur Players are classed as a *free agent*.

**CFDDR:** is the Tribunal and Disciplinary Department's primary empowering document. It outlines the functions and operations of the Tribunal and Appeals Board, deals with Contract disputes, Club Misconduct, Red and Yellow Card administration, repercussions for breaching Laws of the Game and other infringements.

**Grievance:** Any dispute or grievance that arises in relation to these Regulations, including a dispute about the breach, termination, enforcement or subject matter of these Regulations, including the Professional Player Contract, Code of Conduct and Disciplinary Regulations.

**Grievance Resolution Regulations:** The national procedure that applies exclusively to facilitate the expeditious and fair resolution of a Grievance, as promulgated by FFA from time to time.

**Incorporation:** Any association that is incorporated under the Victorian Associations Incorporation Act (1981).

**Ineligible Player:** a player who is one of the following;

- Playing for the wrong Club or Team
- Playing without an ITC (International Transfer Certificate)
- Playing within a stand-down period due to;
  - Change of Status
  - Changing Clubs
  - Awaiting an ITC (International Transfer Certificate)
- Playing while registered for two clubs at the same time without seeking a Dual Registration exemption to do so
- Playing whilst under suspension
- Playing whilst not eligible to do so (for any other reason)

**Institute:** Any National, State or Territory or academy of sport that has a national program.

**International Club:** A football club domiciled outside the Commonwealth of Australia.

**International Transfer Certificate (ITC):** A certificate provided from one national association to another to facilitate the transfer of a player between countries.

**Just Cause:** Being legally entitled to terminate a Professional Player Contract, including in accordance with the termination provisions of that Professional Player Contract.

**Loan:** Loaning of a Player to another Club is permitted only for Professional Players.

**Loan Period:** The minimum period of a Loan is the time between two registration periods.

**Loan Player:** A Player who is given permission to play for another club for a specified period of time, while remaining primarily registered for their original club.

**Match:** Any match staged, participated in, sanctioned by or played under the auspices of FFA, a Member Federation or a Competition Administrator.

**Member Federation:** A State, Territory or regional federation or association that is a member of FFA from time to time.

**Minor:** A person who is under 18 years of age.

**Moving Amateur Player (also referred to as Changing Clubs):** When a currently Registered Amateur Player moves from one Club to another during the season.

**Mutual Termination:** When both parties to a contract agree to terminate a Professional Player Contract through the use of NRR 09 – Mutual Termination of Professional Player Contract form. The player will become a free agent upon termination of a contract.

**Myfootballclub (MFC):** The national data base administered by FFA for the purposes of registering all participants involved in football in Australia.

**National Association:** A national football association that is a recognized member of FIFA.

**National Registration Regulations (NRR):** The set of rules that govern the registration process throughout the whole of Australia.

**Offence:** means when CF has found (upon investigation, audit, processing or notification) there has been a breach of a clause in the Regulations or Rules.

**Player:** Any person who is, from time to time, registered to a Club or is selected as a member of a National Team, whether that person is male or female, junior or senior or Amateur or Professional.

**Player Agent:** A person licensed to act as a player agent by FIFA or FFA from time to time.

**Player Passport:** The form of document that records each Player's club for which the Player has been registered since the season of his or her 12<sup>th</sup> birthday in chronological order as specified in Prescribed Form 07.

**Prescribed Form:** A mandatory form as prescribed and distributed by FFA from time to time.

**Professional:** A Player who has a written contract with a club, under which he or she is paid to play football for that club.

**PDF Copy NRR 03 Form (blank form):** A version of the NRR 03 – Amateur Player Registration form to be used when an Amateur Player with an existing FFA ID number registers for a different Club from a prior season.

**Reacquisition of Amateur Status (Change of Status):** When a Professional Player re-registers as an Amateur Player.

**Regional Association:** A regional association or zone that is a member of a Member Federation from time to time.

**Registration Period:** The specified Period of time in which a Player must be registered for a Club in a particular competition.

**Renewal NRR 03 Form (pre-populated form):** A version of the NRR 03 – Amateur Player Registration form to be used when an Amateur Player registers for the same Club as the season prior. The form will contain existing player personal details and their existing FFA ID number.

**Representative Team:** A team representing a State or Territory, a region, or an institute that participates in a Competition.

**Season:** The period of time starting with the first Match of a Competition and ending with the last Match of that Competition.

**Small Sided Games:** Non competitive small sided junior fixtures played under the jurisdiction of Capital Football within the Junior League.

**Solidarity Contribution:** The proportion of a Transfer Fee for a player to be distributed to clubs involved in the education and training of that player.

**Sporting Just Cause:** see meaning of 'Just Cause.'

**Supplementary Registration:** When a Player changes Clubs during the season, their subsequent registration with the new Club is termed a Supplementary Registration. This is completed through the use of NRR 11 – Supplementary Registration form.

**Team:** A group of players fielded by a Club to participate in a CF fixture as defined in the 2009 CF Rules of Competition.

**Tour:** May consist of, but is not limited to, a series of matches or a tournament either outside of A.C.T., or overseas.

**Training Compensation:** Compensation payable in consideration of the registration of a Professional who is under the age of 23 to reflect the training and development of that Player by the Player's previous Clubs.

**Transfer:** only for Professional Players. A transfer only occurs when a Professional Player, the current Club and the new Club agree on a Transfer Fee for the player to move to the new Club in a Professional league while still under a contract to the current Club.

**Transfer Fee:** A sum of money, agreed to two Professional Clubs, to compensate the transfer of a Player between the two Clubs.

**Unregistered Player:** a player who is not registered in accordance with the CF Registration Regulations.

**Visa Player:** A Player that is not a citizen or resident of Australia and who requires a valid visa or work permit to enter Australia, whether to play football as an Amateur or Professional.

# REGISTRATION REGULATIONS

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## PART D REGISTRATION REGULATIONS

### Mens League Appendix

- 1) All players must be fifteen (15) years of age to participate in the Men's League Open Age Competitions (includes competitions where there is partial age exclusion). A club may only submit a registration for a player on or after the players fifteenth birthday. Any registration for a player who has turned fifteen (15) during the year must be accompanied by a supporting letter from the club and players parents. Fourteen year old players (turning 14 in the current calendar year) will be allowed to participate in the Premier League 16's competition.
- 2) Players who are fourteen (14) (or turning fourteen in the current calendar year may apply to play more than two chronological years above his actual age group) in the Premier League 18's competition. Players wishing to play more than two years above their correct age group must make a formal request on club letterhead to the MLM/MSC giving details of the request and including the following:
  - A statement by the Club's Head Coach/Director of Coaching assessing whether or not the player's skill level is appropriate for playing in the older age group (PL18) indicating that the request is for the development of the player and the nominated competition is the most appropriate one for this purpose,
  - A statement from the player's parents acknowledging that they have been informed by the club of the physical, skill and emotional demands of playing in the higher age group, and
  - A medical/physio assessment completed by a qualified medical practitioner or physiotherapist. The assessment must state that in the assessor's opinion, the player is physically capable of playing in the higher age group.
- 3) Proof of age is required if a player has not previously registered or turns 21 years of age or younger on or after the 1st January in the year of the competition, acceptable documentation for proof of age is an original birth certificate, passport or document issued by a government department or a photocopy of them duly authenticated by a Justice of the Peace.

# REGISTRATION REGULATIONS

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## Womens League Appendix

# REGISTRATION REGULATIONS

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## Junior League Appendix

# REGISTRATION REGULATIONS

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## Appendix A1 – Prescribed NRR Forms

- a) NRR 02 – Application for Registration of Football Club
- b) NRR 03 – Registration of Amateur Player
  - (i) Carbon Copy NRR 03 Form
  - (ii) Renewal Form NRR 03 Form
  - (iii) Blank PDF Copy NRR 03 Form
- c) NRR 04 – Application for Registration of Professional Player
- d) NRR 05 – Professional Player Contract
- e) NRR 06 – Transfer or Loan of Professional
- f) NRR 07 – Player Passport
- g) NRR 08 – Cancellation of Amateur Registration
- h) NRR 09 – Mutual Termination of Professional Player Contract
- i) NRR 11 – Supplementary Registration

## Appendix A2 – Other Registration Forms

- a) ITC Clearance Request Form
- b) CF Change of Status Pro forma
- c) Player De-Registration Request Form
- d) Player Exemption Request Form

## REGISTRATION REGULATIONS

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### Appendix A3 – 2011 Player Registration Fees

The affiliation and registration fees will be determined annually by the CF Board. Affiliation fees are payable with the applications for participation in the CF Competitions by the designated due date. Player Registration Fees will be invoiced to the clubs in instalments as advised annually. Failure to pay the invoice amounts by the due date may result in sanctions imposed on the club.

## REGISTRATION REGULATIONS

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### Appendix A4 – Other Registration Fees

a) Amateur Player De-Registrations

- (i) A \$25.00 administration fee will apply to all Amateur Player de-registrations for all Senior players in CF Leagues
- (ii) A \$10.00 administration fee will apply to all Junior Players de-registrations in CF Leagues

b) Domestic and Overseas Tours

- (i) Domestic Tour Applications received within 3 Weeks of Departure will be charged a \$50.00 administration fee.
- (ii) Overseas Tour Applications received within 4 Weeks of Departure will be charged a \$100.00 administration fee.
- (iii)** For clubs that fail to complete the process for a Tour to be sanctioned, the following will apply;
  - a. A Fine of 10 Penalty Units for each team for a Domestic Tour
  - b. A Fine of 20 Penalty Units for each team for an Overseas Tour

c) Player Exemption Requests

- (i) A non-refundable \$30.00 administration fee will be charged to the Club for each Player Exemption Request, whether successful or non-successful.

d) Penalty Units

- (i) 1 Penalty Unit equals \$25.00